

## **We are Hiring**

**Position: Field Executive**

**Location: Nashik**

**Posts: 01**

Centre for Youth Development and Activities (CYDA) is a voluntary organization registered under Society Registration Act 1860 in the year 1999. CYDA works with young people between 13 to 29 years to empower them and them in turn contribute towards improve the lives of marginalized in society, especially adopting a rights-based approach. The underlying premise on which CYDA works in the belief that 'youth' are a potential force, who if mobilized and channelized in the right manner and invested in, could serve as agents of social change and transformation.

### **Key Responsibilities:**

- Mobilize and engage with Community in Urban, and Rural areas with youth, adolescents, farmers, young women, and the community through various outreach activities.
- Conduct awareness campaigns on pertinent issues affecting the community, such as Community Development, health, agriculture, and environmental conservation.
- Facilitate focus group discussions and home visits to gather insights, feedback, and concerns from community members. Like Youth, women's, Farmers, adolescents
- Coordinate with local communities, stakeholders, and project partners to plan and execute field activities effectively.
- Provide oversight and supervision to ensure the smooth implementation of project activities in alignment with project objectives and timelines.
- Monitor progress, identify challenges, and develop strategies to address issues as they arise.
- Ensure the effective utilization of resources, including human resources, materials, and budget allocations, for field activities.
- Maintain accurate records of resource utilization and expenditures to facilitate transparent reporting and accountability.
- Collaborate with project stakeholders, partners, and beneficiaries to foster meaningful partnerships and maximize impact.
- Facilitate capacity-building sessions and training workshops for stakeholders and community members to enhance their knowledge and skills.
- **Play a Multi task roles at block level**
- Work towards achieving project objectives that promote sustainable development, particularly in the areas
- Support the establishment and functioning of self-help groups (SHGs) to empower community members and enhance livelihood opportunities.

### **Qualifications and Skills:**

- Bachelor's degree in relevant field (BSW/MSW).
- Minimum 2 Year Experience in Social Field
- Proven experience in community mobilization, grassroots organizing, and project coordination.
- Strong interpersonal and communication skills, with the ability to engage diverse groups of stakeholders.
- Excellent organizational abilities, with a keen attention to detail and the ability to **multitask effectively**.
- Proficiency in local languages and familiarity with the cultural context of the target area preferred.

- Ability to work independently and as part of a team, with a commitment to promoting inclusivity and participation.

Share your CV on [jobs.cyda@gmail.com](mailto:jobs.cyda@gmail.com) with the Subject line – Field Executive – Nashik